



# NZ qualified midwives applying for registration

September 2021

Online application form

Create an account through the MyMCANZ portal

Registration fee

Must be paid at time of application

## Documentation required for registration

### 1. Identity and fitness to practise

Verified identity documents must be posted to the Council; others must be sent from the source. Documents are accessed through the Council website.

#### Evidence of identity

- A primary identity document - passport.
- A secondary identity document.
- One of these must contain a photo. See the Evidence of Identity document on our website.
- Copies must be certified by a Solicitor, or Justice of the Peace and they must be sent physically to the Council.

#### Police check

- Request and Consent form for the New Zealand Police vetting. Please download the Request and Consent form, complete and sign, then upload into your online application for registration through your MyMCANZ portal.
- Police vetting record or criminal history check from any overseas countries lived in, over the age of 18, for more than 12 months must be sent directly to the Council.

#### Character references

- One by a registered midwife who has worked with the applicant to be sent directly to the Council from a work email address.
- One by another person of good standing in the community who has known the applicant for at least two years to be sent directly to the Council. There are criteria regarding who can and cannot be a person of good standing at the top of the form.

#### Medical certificate

- Certificate from doctor confirming whether the applicant is fit to practise as a midwife to be sent directly to [health@midwiferycouncil.health.nz](mailto:health@midwiferycouncil.health.nz)

#### English language proficiency

- If English is not first spoken language, test results to show a reasonable level of proficiency for admission to midwifery programme by attaining IELTS (overall 7, not less than 6.5 in writing or comprehension, not less than 7 in speaking and listening) or OET (A or B) passes, or letter from the Council stating that an exemption was granted prior to starting programme.

## 2. Self declarations

Applicants who have:

- an ongoing mental or physical condition; or
- a conviction

should make a declaration (forms on website), outlining their circumstances and why they are fit to practise and to be registered as a midwife in New Zealand. These should be sent directly to [Info@midwiferycouncil.health.nz](mailto:Info@midwiferycouncil.health.nz).

## 3. Qualifications and competence

Before the applicant sits the National Midwifery Examination, the School of Midwifery must send to the Council evidence of the successful completion of the undergraduate midwifery degree. The Head of School Confirmation and Transcript will include the following:

<p>Bachelor degree</p>	<ul style="list-style-type: none"> <li>• Four year Bachelor degree, comprising minimum of 4800 hours which include at least 2400 clinical hours and minimum 1920 theory hours.</li> </ul>
<p>Head of School references</p>	<ul style="list-style-type: none"> <li>• Confirmation that the student has met the requirements and is fit and proper plus the transcript of the theory and practice component of midwifery programme. This must have the students' correct name and is sent directly from the school to the Council.</li> <li>• Hours for theory + practice.</li> <li>• Other requirements including 40 facilitated births, 25 follow throughs etc.</li> </ul>

Before being registered, all New Zealand graduates must pass the National Midwifery exam as follows:

<p>National midwifery exam</p>	<ul style="list-style-type: none"> <li>• Pass of at least 70% overall and at least 70% in the safety related questions.</li> </ul>
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### Conditions on registration scope of practice

Once registered, all new graduates have the following condition on their scope of practice:

**Must enrol in and successfully complete the Midwifery First Year of Practice Programme (MFYP). Please contact [www.midwife.org.nz](http://www.midwife.org.nz) to arrange participation in MFYP.**

## First Practising Certificate

In order to work as a midwife, the new graduate midwife must apply for and be issued with a practising certificate. Before the first practising certificate is issued, evidence of enrolment in the Midwifery First year of Practice (MFYP) programme must be received by the Council.

### The Midwifery Council

The Midwifery Council makes sure midwives meet and maintain professional standards of education, conduct and performance so that they deliver high quality healthcare throughout their careers. The safety of mothers and babies comes first.