



Applying for your APC

February 2021

Go to midwiferycouncil.health.nz

Click on 'Sign in to MyMCANZ'

Enter your username (registration number)

Enter your password

Click 'Sign In'

Login successful

Make sure your details are correct

Click on the button on the right 'Applying for 2021-2022 Practising Certificate'

Answer all the questions

Pay the fee

See the confirmation screen

Print your confirmation and receipt

Your
username
is your
registration
number

First time login

Click forgot password

Enter username (registration number, 7 digits, no dashes, no spaces)

Click submit

You will receive an email (check junk mail)

Follow instructions to create password

If no password
reset email is
received, please
email us at info@midwiferycouncil.health.nz

You will receive an email confirming the successful processing of your APC and the receipt will be available in your MyMCANZ portal, at the bottom of the Interactions tab.

Common questions about APCs

What makes up the fee?

\$650 is the APC fee and \$50 is the disciplinary levy.

What if my APC says it has been issued under Section 30 of the Health Practitioners Competence Assurance Act (HPCA)?

This means that your practising certificate has been granted but your application needs to be reviewed. Council staff will review your application and contact you within three working days to advise of any requirements. This verification can be shown to your employer or access provider.

Why does my APC still have a 31st March 2021 expiry date?

You have received confirmation that your APC has been approved. Your APC for the 2021-2022 practising year will show on the 1st April 2021.

How can I pay for my APC?

You can pay for your practising certificate by credit card, debit card or prezy card. Payment must occur at the time of application.

What if I am going to be non-practising?

Complete the non-practising application. Being non-practising has a fee of \$50.00 per year for ongoing administration. Even as a non-practising midwife on the Register there are obligations and requirements. However you will still:

- receive communications
- be able to participate in consultation
- be required to keep your admin record with the Council up to date (as per section 140 HPCA Act)

Name Changes

It is important that the name that you practise under is the same name that you are on the Register under. If you have changed your name during the course of the year it is important that you advise the Council of this so that the Register can be updated (as per section 141 HPCA Act).

Remember, you must provide a verified hard copy of evidence to the Council. Please check our website to see who can verify and the evidence we require.

Please select "I want to request a change of name" and complete the form.

The Midwifery Council

The Midwifery Council is the regulator of midwives in Aotearoa New Zealand. It ensures midwives meet and maintain professional standards of education, conduct and performance so that they provide safe and high quality healthcare to ensure the safety of mothers and babies.