



POSITION DESCRIPTION

Position: Senior Advisor Midwifery Education
Date: January 2024
Reports to: Chief Executive

ORGANISATIONAL ENVIRONMENT

Te Tatau o te Whare Kahu | Midwifery Council (the Council) is a statutory body constituted under the Health Practitioners Competence Assurance Act 2003 (the HPCAA). Its principal purpose is to protect the health and safety of members of the public by ensuring that midwives are competent and fit to practise their profession. It does this through its statutory functions relating to registration, accreditation of educational institutions, standards setting, promotion and review of competence, health and education.

The Council is committed to working in a way that enables equity for birthing people and their whānau. We are committed to embedding Te Tiriti o Waitangi in midwifery practice and, as a Council, we are committed to honouring Te Tiriti partnership in the way we work and the way we fulfil our responsibility to ensure the safety of midwifery care for Māori and all whānau across Aotearoa.

A strategic objective of the Council is that it is proactive, innovative, and strategic in its decision making which is based on the principles of right touch regulation. The Council encourages diversity and equality in its governance, organisation, and in how it undertakes statutory functions to protect the public.

We are a small team and collegial, effective working relationships with all colleagues is essential. The values of the Council are integrity; fairness; and accountability.

Purpose Statement:

The Senior Advisor Midwifery Education is accountable to the Chief Executive for the provision of expert professional advice in relation to midwifery education and ongoing competence. The Senior Advisor Midwifery Education will, at the direction of the Chief Executive, undertake work programmes to fulfill Council's obligations under the HPCAA and give effect to Council decisions.

Key Relationships

External

- Midwifery Schools
- Academic leaders in midwifery
- Te Aka Whai Ora, Te Whatu Ora and Manatu Hauora
- New Zealand College of Midwives
- Nga Maia
- CUAP and NZQA
- Contracted service providers e.g. ASPEQ

Internal

- Chief Executive and, through the Chief Executive, Council Board
- Registrar
- Council secretariat team collectively
- Senior Advisor Midwifery Regulation and Senior Midwifery Advisor Māori
- Advisory Committees established by Council from time to time

Direct reports

- Programmes Co-ordinator

Key Responsibilities

Pre-registration midwifery education	<ul style="list-style-type: none">• Manage Council's accreditation and monitoring processes for pre-registration midwifery programmes• Provide advice, lead, and participate in programme accreditation and monitoring• Provide advice on matters related to pre-registration education programmes• Maintain stakeholder relationships with education providers and other key organisations involved pre-registration education• Give effect to Council decisions relating to pre-registration education as directed by the Chief Executive• Lead consultation and development processes relating to pre-registration education e.g. review of pre-registration education standards.
Registration	<ul style="list-style-type: none">• Provide advice on pre-registration assessment (currently National Exam)• Oversight of National Exam, including format and content• Liaison with examination provider• Liaison with Midwifery First Year of Practice (MFYP) funder and provider• Provide advice on requirements for Internationally Qualified Midwives registration
Ongoing competence	<ul style="list-style-type: none">• Provide advice on recertification requirements, policy and processes.

	<ul style="list-style-type: none"> • Ensure that mandated education programmes are fit-for-purpose. • Provide advice to post-registration education providers in relation to Council requirements • Provide advice to support midwives' continuing professional development audits • Oversight of recertification monitoring and compliance, including process design • Oversight of Internationally Qualified Midwives Competence programme and Return to Practice and Return to NZ Practice programme, including process design.
Quality improvement and team culture	<ul style="list-style-type: none"> • Support the team to identify and act on areas of quality improvement • Contribute to a positive team environment • Work in a way that reflects Council's values of integrity, fairness, equity and accountability, and honours the principles of te Tiriti o Waitangi • Assist other staff when matters that have an educational component arise • Contribute to effective team work, assisting others in time of pressure or high workload <p>Other tasks as required by the Chief Executive</p>
General	<ul style="list-style-type: none"> • Maintain awareness of existing and emerging trends in midwifery, midwifery education and education more broadly • Provide policy advice on education related issues as requested • Maintains positive relationships and clear communication with key stakeholders, particularly Heads of Schools of Midwifery

Key Attributes and Competencies

Job specific

- Registered Midwife with experience in New Zealand midwifery practice and education
- Knowledge of New Zealand's maternity and health services/systems
- Project development and management and/or quality improvement experience
- Relevant Masters degree or equivalent

Person Specific

- Committed to learning, education and professional development
- Critical thinker and able to identify opportunities and solutions.
- Able to think strategically and confident to provide advice to decision-makers
- Strong track record in authentic relationship building with good facilitation and communication skills
- Committed to hauora Māori and whanau wellbeing and equity

- Established networks within midwifery and health sector more broadly
- Highly developed communication and interpersonal skills – able to bring people together to work towards common goals
- Ability to work both strategically and operationally – results driven
- Able to work collaboratively and within a team environment
- Strong organisational skills, able to work autonomously
- Demonstrates professionalism and integrity
- Uses reflective practice to facilitate personal and professional learning
- Research skills and experience – ability to present evidence

This position description may, in consultation, change in response to organisational needs.